

**MINUTES**  
**TEHACHAPI VALLEY HEALTHCARE DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**October 15, 2019**  
**Tehachapi Valley Healthcare District Office**  
**305 S. Robinson St.**  
**Tehachapi, CA 93561**  
**4:30pm**

**Board Present:** Mike Nixon, President; Sam Conklin, Vice-President; Christine Sherrill, Secretary; William Steele, attending via teleconference from Memphis City (Hooks) Library Conference Center, 3030 Poplar Ave., Memphis , TN 424-645-9372

**Staff Present:** Lisa Hughes, Business Manager; Caroline Wasielewski, District Manager; Chet Beedle, CFO; Scott Nave, Counsel

**I. CALL TO ORDER**

President Mike Nixon called the meeting to order at 4:30pm

**II. FLAG SALUTE**

**III. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

**IV. CONSENT AGENDA**

**A. Approval of Minutes**

- a. Finance 9/11/19, Receive and File
- b. Strategic Planning, 9/12/19, Receive and File
- c. Board Meeting, 9/17/19
- d. HSPA Renewal
- e. Kern Health Systems Contract Amendment

Consent Agenda Approval, MSA: STEELE/SHERRILL  
ROLL CALL 4-0 APPROVED

**V. REPORTS**

**A. Guild**

The Guild reported that annual cleaning will take place the week of October 21<sup>st</sup>.

**B. Chief Financial Officer Report ( Beedle)**

Mr. Beedle began his report by reviewing the Variance Report. He continued with the Cash Flow report. He explained the cash flow and that it is for operations only, no investments or LAIF. Cash received was above budget, due to money for Adventist Health claims paid to TVHD. Cash disbursed was under budget since the amount TVHD paid to Adventist Health was less than expected. Total payments were under budget and no money from LAIF was transferred. The net cash balance for September 2019 was \$1,141,182 vs a budgeted expectation of \$1,111,230. The income statement was reviewed next. There was a

deduction from revenue due to a 2017 audit adjustment. CFO Beedle went over the balance sheet explaining that long term debt stayed the same, and deduction occurred from an audit adjustment, deferred income from the GO bonds was included, and the district ended with a total net surplus.

C. Strategic Planning Committee Report

Caroline Wasielewski updated the Board on committee acidifies. Two RFP's are currently out. A special Board meeting will take place to discuss and award the work. Ms. Wasielewski also reported on the various assessments that are taking place at 115 W E Street. A roofing company is reviewing the options for a new roof. The roof will be metal and have a pitch. Also, the HVAC system is being evaluated for functionality and repair. Board President Mike Nixon reminded the Board that the November 14<sup>th</sup> Strategic Planning meeting will be a full board meeting.

D. District Manager Report

Caroline Wasielewski gave an update of District activities. TVHD and AH will schedule a walkthrough of the 115 W E Street building along with the transfer of utilities. TVHD will participate in Downtown Tehachapi Trunk or Treat. TVHD issued two RFP's. The District has Responses for both, and a special Board meeting will take place to discuss and award the contracts. Once for architectural services and one for an Environmental Study.

VI. **NEW BUSINESS**

A. Award of contract for Solar Facility CEQA Study  
Item tabled for a later time.

VII. **OLD BUSINESS**

None

Board of Director Travel

None

VIII. **BOARD COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

None

X. **ADJOURNMENT**

Meeting adjourned at 4:52 pm

Respectfully,



Christine Sherrill  
Secretary