

**TEHACHAPI VALLEY HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING - SPECIAL**

Date: November 14, 2023
Place: Tehachapi Valley Healthcare District Office
116 W E Street
Tehachapi, CA 93561
Time: 10:00am
Audio Call: 1-347-566-2771 ID: 932899372#
Teleconference: [Click here to join the meeting](#)

AGENDA

I. CALL TO ORDER

II. FLAG SALUTE

III. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

This time is reserved for persons to address the Board of Directors on matters not on the agenda over which the District has jurisdiction. Time is limited to 3 minutes per speaker. The Board of Directors can take no action on your presentation. Any person desiring to speak on an item on the agenda will be given an opportunity to do so prior to the Board of Directors acting on the item.

IV. BOARD COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

V. CONSENT AGENDA

The following items are considered routine and non-controversial by District Staff and may be approved by one motion. If a member of the Board or audience wishes to comment or ask questions on an item, it will be moved to New Business or Reports.

Approval of Minutes

- | | |
|--|-------|
| 1. BOD Meeting Minutes October 26, 2023 | Tab 1 |
| 2. Receive and File, Strategic Committee Minutes 10/2023 | Tab 2 |
| 3. Receive and File, Finance Committee Minutes 10/11/23 | Tab 3 |

VI. OLD BUSINESS

- A. None

VII. NEW BUSINESS

- A. 2024 Board Schedule Tab 411

VII. REPORTS

- A. Adventist Health Tehachapi Valley Update – Edward Martin
B. TVHD CEO Report

VIII. CLOSED SESSION

1. Potential Litigation: One case
2. Lease Negotiations
 - Property 116 West F Street, Tehachapi, CA 93561
 - Negotiator: CEO/Legal Counsel
 - Parties: TVHD/Adventist Health

IX. CLOSED SESSION REPORT

X. ADJOURNMENT

<u>NOTICE TO THE PUBLIC</u>
<u>PUBLIC COMMENT PERIOD FOR REGULAR MEETINGS</u> Members of the public may comment on any item on the agenda before the Board takes action on it. The public may also comment on items of interest to the public that is within the subject matter jurisdiction of the Board; provided, however, the Board may not take action on any item not appearing on the agenda unless the action is otherwise authorized by law. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak.
<u>COPIES OF PUBLIC RECORDS</u> All writings, materials, and information provided to the Board for their consideration relating to any open session agenda item of the meeting are available for public inspection and copying during regular business hours at the Administration Office of the District at 116 W E St., Tehachapi, California.
<u>COMPLIANCE WITH ADA</u> This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (Cal. Gov't Cod. § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting, should contact the Executive Office during regular business hours by phone at 661-750-4848, or in person at the District's Administrative Office at 116 W E St., Tehachapi, California.

TAB 1 - BOD Minutes

**TEHACHAPI VALLEY HEALTHCARE DISTRICT
MINUTES OF THE BOARD OF DIRECTORS MEETING SPECIAL
October 26, 2023, 10:00am
116 West E Street, Tehachapi, CA 93561**

I. CALL TO ORDER

President Nixon called the meeting to order at 10:00am.

Directors Present: Lydia Chaney, Duane Moats (remote), Mike Nixon, Carl Gehricke

Directors Absent: William Steele

Others Present: Peggy Mendiburu, CEO; Scott Nave, Legal Counsel; Lisa Hughes, Business Manager

II. FLAG SALUTE

President Nixon led the flag salute.

III. BOARD COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

President Nixon commented on the future of the District and director involvement for 2024.

IV. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

There were no public comments.

IV. PUBLIC HEARING – TEFRA HEARING

President Nixon opened the public hearing at 10:05am with no public comments. Public notice was posted in the Tehachapi News and on the District's website on October 18, 2023. CEO Mendiburu did not receive any written comments via mail, email, or website.

Bond Counsel Maryann Goodkind provided a summary of reissuance of bonds to be federally tax exempt and exempt from State of California personal income taxes. This would take current interest at 3.25 percent to 2.5 percent for residents. We planned on closing November 1, 2023 but are still waiting for the tax survey from Adventist Health. We will have to push closing to December 1, 2023.

President Nixon closed public hearing at 10:20am with no public comment.

V. CONSENT AGENDA

A. Approval of Minutes

1. Board Meeting minutes 08/15/2023
2. Receive and File Finance minutes 09/13/23
3. Receive and File, Community Outreach minutes, 06/13/23
4. Receive and File Strategic Planning minutes 08/10/23

Consent agenda items approved with correction of Board minutes date to 09/20/23. MSA: Chaney/Gehricke, 4-0; roll call

V. OLD BUSINESS

A. None

VI. NEW BUSINESS

A. None.

VII. REPORTS

A. Adventist Health Tehachapi Valley Update (Edward Martin)

- Adventist has rolled out the Get Well app. A link will be sent to patient's cell phone who can then download the app. You will receive a welcome video and safety information. Clinicians can prescribe medication through the app.
- The Guild donated \$300K towards a neurology program for Tehachapi providing new equipment (CT scanner)
- Outpatient Pavilion is in further discussion due to challenge of cost going up 40 percent for building.
- CEO Mendiburu inquired about extended hours for the Tehachapi Clinic. Edward Martin responded there are not late hours during the week but open half days on Saturdays.

B. TVHD Report (Peggy Mendiburu)

- Some meetings for November will be pushed up to accommodate Thanksgiving. December all meetings are dark.
- I participated in the California Leadership Academy this week in Santa Rosa. I encourage board members to attend next year. Will keep you posted on dates.
- The Community survey will close October 31, 2023. Will bring results to next meeting.
- The Guild Building contract for main building roof and shed building are in the works.

VIII. CLOSED SESSION

Lease Negotiations - 116 West F Street, Tehachapi, CA 93561; Negotiator: CEO/Legal Counsel; Parties: TVHD/Adventist Health

X. CLOSED SESSION REPORT

Counsel Nave reported that in closed session the Board gave CEO and Counsel directive to negotiate a sublease with Adventist Health. No other items were discussed. **MSA: Chaney/Gehricke 4-0; Roll call**

XI. ADJOURNMENT

President Nixon adjourned the meeting at 10:50am

Approved on the __ day of November 2023.

Lydia Chaney, Secretary

TAB 2 - Stratetigic Minutes

TEHACHAPI VALLEY HEALTHCARE DISTRICT
STRATEGIC PLANNING
MINUTES
October 12, 2023
12:30 pm

Board Members Present: Mike Nixon, Lydia Chaney

Staff Present: Peggy Mendiburu, CEO

Guest Present:

Transcribed by: Peggy Mendiburu

Approval: _____ **Date:** _____
Mike Nixon, Chair

COMMITTEE ACTIONS AND DIRECTION SHOWN IN CAPS AND BOLD

I. CALL TO ORDER

President Nixon called the meeting to order at 12:28pm

II. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

None

III. APPROVAL OF MINUTES

A. August 10, 2023 Strategic Planning minutes approved. MSA: Chaney/Mendiburu

IV. NEW BUSINESS

A. Survey Results Review

CEO Mendiburu provided current results of survey. Survey will end October 31, 2023.

B. Adventist/TVHD Timeline since Affiliation
Tabled.

V. OLD BUSINESS

A. None

VI. REPORTS

None

VII. BOARD COMMENTS ON BUSINESS NOT APPEARING ON THE AGENDA

None.

VIII. Adjournment

The meeting adjourned at 1:01pm

TAB 3 - Finance minutes

TEHACHAPI VALLEY HEALTHCARE DISTRICT
FINANCE COMMITTEE MINUTES
October 11, 2023
116 W E Street
Tehachapi, CA 93561
12:30 PM

Board Members Present: Duane Moats, Carl Gehricke

Staff Present: Peggy Mendiburu, CEO, Lisa Hughes, Business Manager

Transcribed by: Lisa Hughes & Peggy Mendiburu

Approval: _____ Date: _____

I. CALL TO ORDER

Director Moats called the Finance Committee Meeting to order at 12:30pm

II. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

None

III. APPROVAL OF MINUTES

September 13, 2023, minutes approved. **MSA: Gehricke/Moats**

IV. REPORTS

A. Finance Reports September 2023

1. Committee reviewed finance report for September 2023. YTD net income at \$401,500.00.

B. American Express

Committee reviewed American Express for September 2023. With no questions.

C. Petty Cash

No expenses for September 2023

D. Bond Capital One Tax Exempt Status

Due to insufficient time from AH turning in proper paperwork, new date is set for December 1, 2023.

V. OLD BUSINESS

A. 116 West E. building A/C

1. The new A/C has been installed and passed its inspection.

B. Valley Strong Bank Accounts

1. All accounts have been open and running.
Money Market, General Checking, Payroll account.

C. IT System

1. CEO is reviewing other options for IT services.
2. Guild building roofs.

1. TVHD has gone with Western Pacific Roofing, to replace the outside shed roof as well as inside installation and repairs/replacing of the Guild Shop Building roof.

VI. NEW BUSINESS

A. SAY YES EVENT.

1. CEO and BM will be participating in 11/4/2023 Say Yes event at Slice of Life 9-5pm

VII. BOARD COMMENTS ON BUSINESS NOT APPEARING ON THE AGENDA

1. CEO, Mendiburu let the committee know she will be attending CSDA.

VIII. ADJOURNMENT

Meeting adjourned at 1:29pm.

TAB 4 - 2024 Calendar

Tehachapi Valley Healthcare District Meeting Calendar

2024

January						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

October						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

May						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

March						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

September						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Community Outreach Committee, 2nd Tuesday each month at 10am, Chaney/Steele (May 8 cancel; May 14 special)

Finance Committee, 2nd Wednesday each month at 12:30pm, Moats/Gehricke

Strategic Planning, 2nd Thursday each month at 12:30, Nixon/Chaney

General Board Meeting, 3rd Tuesday each month at 10am - dark December