

TEHACHAPI VALLEY HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES

116 W E Street

Tehachapi, CA 93561

June 21, 2022

Conference Call # 351-888-6527

10:00am

Board Present: Mike Nixon, Christine Sherrill, William Steele, Carl Gehricke,
Duane Moats

Staff Present: Caroline Wasielewski, CEO; Lisa Hughes, Business Manager; Scott Nave, Legal Counsel

I. CALL TO ORDER

Chair Mike Nixon called the meeting to order at 10:00 am

II. FLAG SALUTE

III. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Edward Martin addressed the board on behalf of Adventist Health and spoke about the importance of Tehachapi Valley Healthcare District and Adventist Health working together to meet expectations and desires more fully for our community. This is important to mention as both parties are moving closer to ground-breaking on a nearly 10,000 square foot outpatient building on the campus of the current Adventist Medical Center on Magellan Drive. This facility will allow many more persons in our community to take advantage of outpatient services such as primary care, dentistry, surgery, and behavioral health. Mr. Martin then appealed to the TVHD Board to consider partnering in the upcoming lease agreement/amendment by covering the costs of any needed election, while Adventist Health would cover the cost of the necessary assessment of the hospital. Splitting these costs would be a wonderful way to spotlight the partnership between the two entities and would cost the healthcare district approximately \$12,000 - \$15,000. Director Nixon thanked Mr. Martin for his words and insight and noted the Board cannot take any action on this time during open session.

IV. CONSENT AGENDA

A. Approval of Minutes

1. Board of Directors Meeting 5/17/22
2. Receive and File, Community Outreach Committee, 5/10/22

3. Receive and File, Finance Committee, 5/11/22
4. Receive and File, Strategic Planning Committee, 5/12/22

Consent Agenda Approval

MSA: STEELE/SHERRILL; ROLL CALL 5-0; APPROVED

V. OLD BUSINESS

A. Strategic Plan FY23

CEO Wasielewski presented a Strategic Plan for Fiscal Year 2023. This written form will be available on www.tvhd.org. This will be a living document that guides the healthcare district Board and administration in our decision making for outreach and networking opportunities. It begins with our mission statement, followed by our strengths, weaknesses, opportunities, and threats. Finally, there are 5 main goals for the next year. Each of the goals are broken down into pieces and on a different chart, they are assigned and designated a due date. This chart will be updated quarterly and reviewed monthly at the strategic planning committee meeting. Ms. Wasielewski asked the Board to approve and accept the document. Director Moats made a motion to accept and approve the Strategic plan for FY23 as presented by CEO Wasielewski. Director Sherrill seconded.

MSA; MOATS/SHERRILL; 5-0; APPROVED

VI. NEW BUSINESS

A. Tehachapi Police Foundation Tee Sponsorship

CEO Wasielewski explained how sponsoring a tee in the Police Foundation Golf Extravaganza will be a fun outreach opportunity and the money will go to support the police department. Director Gehricke excused himself from this discussion.

B. Request for Bids- Grading of 115 W E Street

CEO Wasielewski explained that a bid request is being sent out and posed for the grading of 115 W E Street lot as it is a public works project over \$25,000.

VII. REPORTS

A. Adventist Health Tehachapi Valley Update

Edward Martin, president of Operations of Adventist Tehachapi Medical Center, reported to the Board. PT Solutions will be taking over management of Physical Therapy activities. They signed a lease agreement to move the office to South Green Street at the Village Co. This will allow Physical Therapy to expand services due to the increased space. Adventist is in discussions and planning for a Wound Care Program to include a hyperbaric chamber. Adventist Health and Woodward West have come to a treatment agreement concerning the

students at the camp. This will allow injuries to be seen immediately at Adventist Tehachapi Hospital. The Board thanked Mr. Martin for his report.

B. CSDA/Community Outreach Update – W. Steele

Director Steele attended a California Special District Association seminar in May and updated the Board on upcoming legislation that could affect special districts. He reported that there was a plethora of information distributed. Director Steele also commented on some complaints about experiences at Adventist Health Medical Center. Each comment was addressed by Mr. Martin.

C. CEO Report

CEO Wasielewski went over the CEO Report in the Board packet beginning with the financial portion. For the month of May, total cash in was \$2755 and total expenses came in at \$25,700. Looking at the 12-month numbers, total cash YTD is approximately \$1.1 million and operational expenses at \$474,000. The Administrative review included district activities for the month. There were no questions from the Board. CEO Wasielewski also reported that a No Parking Sign will be needed for the parking lot at 115 W E Street as there is a vacant car that has been parked for almost 3 weeks.

Board of Director Travel

None

VIII. BOARD COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

None

IX. CLOSED SESSION

The Board went into closed session at 10:50 AM

A. LEASE NEGOTIATIONS

Property: 1100 Magellan Dr., Tehachapi, CA

Negotiator: CEO, Legal Counsel

Parties: TVHD, Adventist Health

Under Negotiation: term, rent

X. CLOSED SESSION REPORT

Board discussed lease negotiations. No other items were discussed, and no action was taken. The Board went back into open session at 10:52 AM

XI. ADJOURNMENT

Meeting adjourned at 10:54 AM

Respectfully,

A handwritten signature in black ink, appearing to read "Christine Sherrill". The signature is written in a cursive style with a prominent initial "C" and a flourish at the end.

Christine Sherrill
Secretary