

MINUTES
TEHACHAPI VALLEY HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING
Tuesday March 19, 2019
Tehachapi Valley Healthcare District Office
305 S. Robinson St.
Tehachapi, CA 93561
4:30pm

Board Present: Mike Nixon, President; Sam Conklin, Vice-President; Christine Sherrill, Secretary; Duane Moats, Treasurer; William Steele, attending via teleconference from Memphis City (Hooks) Library Conference Center, 3030 Poplar Ave., Memphis , TN 424-645-9372

Staff Present: Lisa Hughes, Business Manager; Scott Nave, Counsel; Caroline Wasielewski, District Manager

I. CALL TO ORDER

President Mike Nixon called the meeting to order at 4:30pm

II. FLAG SALUTE

III. CONSENT AGENDA

A. Approval of Minutes

- a. Board Meeting, 2/19/19
- b. Finance Meeting, 2/7/19, Receive and File
- c. Strategic Planning , 2/13/19, Receive and File

Consent Agenda Approval, with amended Board minutes; MSA STEELE/SHERRILL
ROLL CALL 5-0 APPROVED

IV. REPORTS

A. Guild

Guild President, Jane Weldon, had no report.

B. Chief Financial Officer Report (Beedle)

Mr. Beedle began his report with the Variance Report. He continued to review the Income Statement Summary. He reported TVHD is \$64,000 ahead of the budgeted loss for month of February. TVHD gained profitability and shows a favorable amount of Cash on Hand. Regarding the Cash Flow report, the only notes of interest were the property taxes deposit auditor's fees and a \$50,000 payback to Adventist Health. Operating expenses were \$93,000 vs \$176,000 budgeted amount. Actual cash available for February is \$-70,000 vs \$-165,000 (budget expectation). The \$1.23 million net cash balance does not include LAIF funds. Mr. Beedle received a final true-up detail showing \$1600 fee from Adventist for audit detailing. Mr. Beedle will pay back \$800,000 from an IGT program.

C. Strategic Planning Report

District Manager reported no updates on the amended lease. C. Wasielewski and L. Hughes reported leaks and water pooling at 115 W E St. building, from recent rains. The District is looking for someone to remove the Plant Ops trailers. Once that is moved the storage units will be emptied and removed. CFO Beedle requested a capital equipment request from Adventist Health for the imaging equipment they are looking to purchase.

D. District Manager Update

Ms. Wasielewski reported TVHD continues to work past patient accounts. L. Hughes is working with Slickfish to update the TVHD Website to represent the District now. C. Wasielewski is completing the Form 700's. Ms. Wasielewski continues to meet with J. Lingerfelt on a monthly basis. Ms. Wasielewski requested that the paper structural plan and blueprints be converted to electronic media to facilitate easier emailing, storage and presentation. Jeff Lingerfelt, Adventist health, gave an update on hospital operations. Adventist held employee forums for HCAPS results. There was an increase in communication and likeliness of patients to recommend the hospital. Emergency Department visits increased. The hours at Tehachapi Community Care clinic will be expanding and will have Saturday hours by July.

V. **NEW BUSINESS**

A. FY20 Budget

CFO Beedle explained the Budget Assumptions are actuals plus inflation factors. The cash flow assumptions for FY20 are with adjustments. Mr. Beedle feels it may be high due to less employees. The Board considered approving the FY20 Budget assumptions. Mr. Moats moved to approve the assumptions. The Board had no additional discussion. Dr. Conklin seconded. The vote was taken by roll call.

MSA; MOATS/CONKLIN; ROLL CALL 5-0 PASSED

B. Disaster Planning- Discussion

Board President Mike Nixon expressed concern for structure and process surrounding the possibility of a major disaster. He spoke to the city manager and it seems there is nothing in place in Tehachapi for this. Mr. Nixon explained the District is a legal entity that could oversee such a disaster program, especially since the jurisdiction covers a large area. He believes the Healthcare District would be lead the administration of a civil defense program. He suggested a schedule of public meetings and planning workshops. Legal counsel advised the district be aware to work within the limits of the healthcare district and mission. Mr. Nixon commented it would help the community with education and public awareness.

VI. **OLD BUSINESS**

A. TVHD Grant Program

Board President Mike Nixon brought the topic of a grant program back looking for a motion. Bill Steele made a motion to bring back the grant program and policy. The board

went into discussion. Mr. Moats asked why TVHD needs one. Would it be possible to collaborate with groups without giving a grant? Mr. Nixon commented a formal program provides oversight, structure, procedure, process and administration. There is also a format for follow-up and revision. Dr. Conklin voiced he was not in favor because it gives the public the wrong impression. He feels that if something comes up, the Board can restore at that time. Mr. Moats continued to say that the public response to the Recreation and Parks grant was poor. Legal counsel Nave suggested the District could donate to groups for advancing Health and Wellness in the community.

B. 115 W E Street – Discussion

The Board would like to make sure the Adventist Health legal team is working on the amendment to the lease agreement, which will release the old hospital building to TVHD. Jeff Lingerfelt informed the Board that Bob Layton would contact Scott Nave.

C. Board Of Director Travel

None

VII. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Jane Weldon commented she is happy the Guild is collaborating with TVHD.

VIII. BOARD COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

None

IX. ADJOURNMENT

Meeting adjourned at 5:42 pm

Respectfully,



Christine Sherrill
Secretary