

**TEHACHAPI VALLEY HEALTHCARE DISTRICT**

**NOTICE OF A REGULAR MEETING  
COMMUNITY OUTREACH COMMITTEE**

**JANUARY 10, 2023**

**12:00 PM**

**116 W. E Street  
Tehachapi, CA 93561**

**AGENDA**

**I. Call to Order**

**II. Public Comments on Items Not On The Agenda**

The public may comment on any item not on the agenda that is within the jurisdiction of the District. Time is limited to 3 minutes per speaker. Any person desiring to speak on an agenda item will be given an opportunity to do so prior to the Committee taking action on the item.

**III. Consent Agenda**

A. Approval Of Committee Meeting Minutes for November 8, 2022

**IV. Old Business**

A. Little TVHD Community Library

**V. New Business**

A. Humanity Community Garden – Purchases

B. TVHD Community Garden Fence

C. Goals Review (but needs to be updated and approve for keeping it going for 2023)

D. Meals on Wheels January 20th, 2023

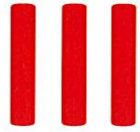
**VI. Reports**

A. Adventist Health (A. Danlovich)

B. TVHD Outreach Updates (L. Hughes)

**VII. Director Comments On Items Not On The Agenda**

**Adjournment**



# **CONSENT AGENDA**

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- A. Approve Nov. 8, 2022 minutes.**

8 tuesday

~~community outreach  
12 noon~~

CANCEL  
NO power

\*  
power outage  
Am - 7:30 pm  
Went home 12:10 pm

**TEHACHAPI VALLEY HEALTHCARE DISTRICT  
COMMUNITY OUTREACH COMMITTEE**

**AGENDA**

**November 8, 2022**

**12:00 PM**

**116 W E Street  
Tehachapi, CA 93561**

**I. CALL TO ORDER**

**II. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

This portion of the meeting is reserved for persons desiring to address the Committee on any matter not on the agenda over which the District has jurisdiction. You may state your name and address for the record. Time is limited to 3 minutes per speaker. The Committee can take no action on your presentation but can seek clarification to points made in your presentation or comments. Additionally, members can ask staff for factual information, refer the item to staff and/or calendar the item on a future agenda. Any person desiring to speak on an agenda item will be given an opportunity to do so prior to the Committee taking action on the item.

**III. APPROVAL OF MINUTES**

October 11, 2022

**IV. REPORTS**

- A. Adventist Health
- B. TVHD Outreach Updates

A. Danlovich  
L. Hughes

**V. OLD BUSINESS**

- A. Goals Review
- B. Community Garden - purchases

**VI. NEW BUSINESS**

- A. Garden Fence
- B. Little Community Library

**VII. BOARD COMMENTS ON BUSINESS NOT APPEARING ON THE AGENDA**

**VIII. ADJOURNMENT**

# Approval OF Minutes

Tehachapi Valley Healthcare District  
Community Outreach Committee Meeting  
Minutes  
October 11, 2022  
116 W E Street, Tehachapi, CA  
12:00 PM

**I. CALL TO ORDER**

Director Steele called to order the regular meeting of the Community Outreach Committee at 12PM on July 12, 2022, in the TVHD Office.

**II. ROLL CALL**

Directors William Steele, Christine Sherrill; Lisa Hughes, Business Manager and Caroline Wasielewski, CEO; Amanda Danlovich from Adventist Health. Two members of the public attended.

**PUBLIC COMMENTS**

Chris and Coral Holland were present at the meeting and introduced themselves to the committee. They moved here 10 months ago and are excited to learn more about the community, other collaborative alliances, and how they can contribute their time Mr. Holland has a Consulting Group and is currently working with St. Malachy's Church and the Bear Valley Police Department. The Committee welcomed them.

**III. APPROVAL OF MINUTES**

The September 13, 2022, meeting minutes from were approved, unanimously, by the committee.

**IV. REPORTS**

A. Adventist Health

Amanda Danlovich reported that she gave some Covid-19 home tests to the Salvation Army for distribution. She also reported that the Behavioral Health Initiative program is going strong.

B. Outreach Updates

CEO Wasielewski and Business Manager Lisa Hughes reported on the various outreach opportunities coming up. October 22<sup>nd</sup> will be the Coat Drive at Salvation Army. TVHD is a donation drop-off location and Lisa Hughes will be helping at the event. Also on that day is a community event fo helping and serving, coordinated by Tehachapi Vineyard Church. TVHD will be represented by Lisa Hughes. The next Houchin Blood Donation event is Wednesday, November 2<sup>nd</sup>. TVHD is a sponsor. Ms. Wasielewski and Ms. Hughes will be volunteering.

**V. OLD BUSINESS**

A. Community Garden

Ms. Hughes assisted in setting up a garden bed with the Tehachapi Humanitarian Group, as headed up by Madeline Ruebush. Ms. Hughes will be the Healthcare District's representation in the garden events and funding.

**VI. NEW BUSINESS**

A. Breakfast With Santa

CEO Wasielewski and Business Manager Hughes are going to stuff stockings for the Breakfast with Santa event on Saturday December 3. The Rotary Club is organizing and needed local groups to volunteer to fill homemade stocking with little goodies for kids. TVHD will be filling 100 stockings.

**VII. BOARD COMMENTS NOT APPEARING ON THE AGENDA**

None

**VIII. ADJOURNMENT**

Director Steele adjourned the meeting at 12:21 PM

Minutes approved by: \_\_\_\_\_

William Steele

# REPORTS

- A. Adventist Health
- B. TVHD Outreach Updates



# TVHD Outreach Updates

Salvation Army Coat Drive

Community Event #LoveTehachapi

Community Garden

Houchin Blood Donations

Rotary Club

# OLD BUSINESS

- A. Goals Review
- B. Community Garden - Purchase

## Community Outreach Goals 11/8/22

Goal	Action steps	Target Date	
CPR Video	Create a video showing first aid and CPR Skills	6/1/22	<input type="checkbox"/>
	Ensure videos are compliant with requirements	6/1/22	<input type="checkbox"/>
	Assigned to: W. Steele, L. Hughes		<input type="checkbox"/>
CPR Community Classes	Evaluate community interest	4/12/22	<input type="checkbox"/>
	Find potential spaces to conduct classes	4/12/22	<input type="checkbox"/>
	Assigned to: W. Steele, L. Hughes, C. Wasielewski		<input type="checkbox"/>
Create a section on website for Emergency Preparedness/Disaster Planning	Find relevant videos pertaining to disaster planning and emergency planning	4/12/22	<input type="checkbox"/>
	Upload the videos to website	4/12/22	<input type="checkbox"/>
	Assigned to: C. Wasielewski		<input type="checkbox"/>
Write and submit an article commemorating 10/15/15 Tehachapi mudslide	Gather information on the mudslide, use Tehachapi News.	5/10/22	<input type="checkbox"/>
	Partner with TN to fine tune article and have it published. <b>-write an article about Emergency Preparedness and Disaster Planning</b>	5/15/22 11/18/22	<input type="checkbox"/>
	Assigned to: C. Wasielewski		<input type="checkbox"/>
Create an Emergency Disaster Plan for TVHD	Research other community plans	4/12/22	<input type="checkbox"/>
	List what TVHD duties will be Who will be the key players? Identify what other groups we need to interface with	7/12/22	<input type="checkbox"/>
	Assigned to: C. Wasielewski; M. Nixon; L. Hughes <b>- Transferred to Strategic Planning 10/13/2022</b>		<input type="checkbox"/>

# Community Outreach Goals

Goal	Action steps	Target Date	
National Night Out	Decide on a theme and create a display	7/12/22	<input type="checkbox"/>
	Attend the event - <b>Event Canceled</b>	8/2/22	<input type="checkbox"/>
	Assigned to: C. Wasielewski, L. Hughes	<b>complete</b>	x
Community Health Needs Assessment	Ensure survey in available on TVHD.org.	1/1/22	<input type="checkbox"/>
	Submit a newspaper article about TVHD and community outreach activities. Include link to CHNA.	4/12/22	<input type="checkbox"/>
	Assigned to: C. Wasielewski	<b>Complete</b>	<input checked="" type="checkbox"/>
Christmas with Santa	<b>Partner with Rotary Club to provide 'gifts' for kids as they eat breakfast with Santa and get their pictures taken</b>	12/3/2022	<input type="checkbox"/>
			<input type="checkbox"/>
	Assigned to: <b>Lisa Hughes</b>		<input type="checkbox"/>
Community Garden	<b>Partner with Tehachapi Humanitarian Group and Madeline to provide supplies and a safe spot to erect planting boxes that will be available for the community to grow food/flowers</b>	3/1/2023	<input type="checkbox"/>
			<input type="checkbox"/>
	Assigned to: <b>Lisa Hughes</b>		<input type="checkbox"/>
Little Lending Library	<b>Display the Lending Library for community. (books, gloves, hats, non-perishable foods, etc.)</b>	12/8/2022	<input type="checkbox"/>
			<input type="checkbox"/>
	Assigned to: <b>Lisa Hughes</b>		<input type="checkbox"/>

# NEW BUSINESS

- A. Garden Fence
- B. Little Community Library





# IV

## OLD BUSINESS

### A. Little TVHD Community Library



**Lisa Hughes**

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**From:** Little Free Library <customerservice@littlefreelibrary.org>  
**Sent:** Monday, November 14, 2022 12:59 PM  
**To:** Lisa Hughes  
**Subject:** [External] Order #98417 confirmed

**EXTERNAL MESSAGE:** Use caution when clicking links or attachments



ORDER #98417

Thank you for your purchase!

Hi LISA,

We have received and are processing your order. Your order details are below.

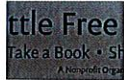
All libraries and posts are made by Amish craftsmen who take pride in their workmanship. If you ordered a library, it may take up to 10 business days to ship, and your charter sign will be in an envelope on the outside of your library shipping box. Please note that additional items may ship separately, and some items may arrive sooner than others.

If you bought a library or charter sign, watch for an additional email within 2 - 3 days prompting you to set up your steward account! Your unique charter number will be included in that email. Once your account is set up, you can fill in your library's details and push your library's location live on the map after installation!

[View your order](#)

or [Visit our store](#)

## Order summary



Little Free Library Official Charter Sign × 1

\$39.95

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Subtotal

\$39.95

Shipping

\$7.99

Taxes

\$0.00

---

Total

**\$47.94 USD**

## Customer information

Shipping address

Lisa Hughes

TVHD

116 West E Street

Tehachapi CA 93561

United States

Billing address

Caroline Wasielewski

TVHealthcareDstrct

PO Box 669

Tehachapi CA 93581-0669

United States

Shipping method

UPS Surepost

Payment method

 ending with 2006



Little Free Library®

Take a Book • Share a Book

Charter #156665

A Nonprofit Organization







# **NEW BUSINESS**

- A. Humanity Community Garden – Purchase**
- B. TVHD Community Garden Fence**
- C. Goals Review (Needs to be updated and approve for keeping it going for 2023)**
- D. Meals on Wheels Jan. 20<sup>th</sup> 2023**

**A**

A

Lisa Hughes

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**From:** +16613840099@mymetropcs.com  
**Sent:** Wednesday, October 26, 2022 12:18 PM  
**To:** Lisa Hughes  
**Subject:** [External]

EXTERNAL MESSAGE: Use caution when clicking links or attachments

We'll need 6 of the bricks, 6 of the soil, and 1 of the peat moss



**Lisa Hughes**

---

**From:** +16613840099@mymetropcs.com  
**Sent:** Wednesday, October 26, 2022 12:19 PM  
**To:** Lisa Hughes  
**Subject:** [External]

EXTERNAL MESSAGE: Use caution when clicking links or attachments

You can just drop them off on the porch and someone will get to it. I can let them know when to expect it if you let me know ahead of time.

**Best Seller**

♡ 4.8k

# Oldcastle 7.5 in. x 7.5 in. x 5.5 in. Tan Brown Planter Wall Block




Model# 16202336

★★★★★ (1276)

**BULK PRICE** \$3.38  
**ELIGIBLE**

Buy 240 or more \$3.04

 Pickup  
1,045 in stock at Riverside

 Delivery  
Scheduled

6

~~171277~~

Top Rated

♥ 2.5k

# Kellogg Garden Organics 3 cu. ft. All Natural Garden Soil for Flowers and Vegetables



Model# 685

★★★★☆ (2050)

\$10<sup>47</sup>



Pickup

368 in stock at Riverside



Delivery

Scheduled

---

Best Seller

3 cu. ft. Peat Moss


 7.3k



Model# 3001.CFC003P

 (1000)

\$18<sup>97</sup>

 Pickup  
39 in stock at Riverside

 Delivery  
Scheduled



# Customers Also Purchased...

Top Rated



1/2 in x 2 ft. #4 Rebar

★★★★★ (625)

\$4<sup>98</sup>

Add To Cart



2 in. x 6 in. x 4 ft. Premium Southern Yellow Pine / Fir Dimensional Lumber

★★★★☆ (179)

\$4<sup>98</sup>

Add To Cart



Weyerhaeuser 1/2 in x 4 ft. #4 Rebar

★★★★★ (318)

\$6<sup>92</sup>

Add To Cart



Weyerhaeuser 1/2 in. x 1 ft. #4 Rebar

★★★★★ (215)

\$3<sup>18</sup>

Add To Cart



**B**



# JOHN BROOKS FENCING

PO Box 1333 Tehachapi, CA 93581  
 661.822.0590 661.330.3764 (661) 330-2764  
 jbrooks fencing@yahoo.com  
 License #966202

CUSTOMER INFORMATION: <i>6' Privacy Chain Link (Tan) 260'</i>	
NAME: <i>TVHD</i>	DATE: <i>10-26-22</i>
ADDRESS:	
CITY: <i>Tehachapi</i>	PHONE: <i>750-4843</i>
EMAIL ADDRESS: <i>cwasielewski@tvhd.org</i>	

Install   
  Repair   
  Removed   
  Deliver   
  Estimate

MATERIAL	AMOUNT
<i>RFC Invoice</i>	<i>9134.70</i>
<i>70 60 lb cement</i>	<i>500.00</i>
<i>Pickup &amp; deliver from Babersfield</i>	<i>300.00</i>
TOTAL MATERIAL	<i>9934.70</i>

LABOR CHARGES	AMOUNT
<i>Install 260' Privacy Chain Link 6' Tall, 1 1/2" Top rail and tension wire. Install 16' Roll gate. Remove and stack parking curbs.</i>	<i>\$5000.00</i>
TOTAL LABOR	<i>5000.00</i>

John Brooks Fencing will not be responsible for anything underground that USA will not mark. Example: water main, sprinkler lines, septic system, sewer lines, propane lines, and whatever else may be underground.

Some may be fixed for a fee and some may have to be contracted out at the expense of the home or land owner.

Also, jackhammering may be needed to install fences at any time. If fence cannot be moved or altered, the fee will be \$125.00 per hour.

Any misc. labor not related to removing or installing fences will be \$125.00 per hour.

<b>BILLING SUMMARY:</b>	
TOTAL LABOR:	<i>5000.00</i>
TOTAL MATERIAL:	<i>9934.70</i>
SUBTOTAL:	
DEPOSIT:	
BALANCE DUE:	<i>14,934.70</i>

PAYMENT DUE UPON COMPLETION.

Survey markers and property lines are the responsibility of the land or property owner. If you do not have surveying markers, you should have a survey to find them.

Purchaser Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for your business.

RELIANCE FENCE COMPANY

INVOICE No 4965



PO Box 1831  
Bakersfield, CA 93303  
(661) 324-6806 Fax (661) 324-3604  
State Lic. #840290



SOLD TO: TVHD / Brooks ORDERED BY:

ADDRESS: PHONE#:

DATE: 10-25-22 CUSTOMER # P.O. # SOLD BY JAMES CASH  CHECK #  M/C  VISA

QTY.	DESCRIPTION	PRICE	AMOUNT	QTY.	DESCRIPTION	PRICE	AMOUNT
260'	6' BELGE RIVET	17. <sup>00</sup>	4420. <sup>00</sup>				
260'	1 1/2" T-20 TOP RAIL	3. <sup>30</sup>	858. <sup>00</sup>				
260'	9ga T. WIRE	25. <sup>00</sup>	65. <sup>00</sup>				
6	2 1/2" x 9' T-20	61. <sup>00</sup>	366. <sup>00</sup>	1	18' x 6' Roll GATE	1322. <sup>00</sup>	1322. <sup>00</sup>
26	2 3/8" x 8'6" T-20	42. <sup>00</sup>	1092. <sup>00</sup>		1 1/2" T-20 BELGE		
10	2 1/2" B. BANDS	2. <sup>00</sup>	20. <sup>00</sup>				
10	1 1/2" RAIL ENDS P.S.	2. <sup>90</sup>	29. <sup>00</sup>				
26	2 1/2" EYE TOPS P.S.	3. <sup>50</sup>	91. <sup>00</sup>				
10	6" T. BARS	7. <sup>50</sup>	75. <sup>00</sup>				
50	2 1/2" T. BANDS	1. <sup>90</sup>	95. <sup>00</sup>				
6	2 1/2" B. CAPS	2. <sup>50</sup>	15. <sup>00</sup>				
2	BAGS 9 1/2" Top Ties	10. <sup>00</sup>	20. <sup>00</sup>				
2	BAGS 6 1/2" Top Ties	8. <sup>00</sup>	16. <sup>00</sup>				
2	LB FOR HOG BARS	5. <sup>50</sup>	11. <sup>00</sup>				
60	3/16" x 1/4" C. BOLTS	2. <sup>00</sup>	12. <sup>00</sup>				

WASTE IN MATERIAL CHARGE

Price good for 15 days

SUB TOTAL	8517. <sup>00</sup>
SALES TAX	617. <sup>50</sup>
DELIVERY CHARGE	
TOTAL	9134. <sup>50</sup>
DEPOSIT	
AMT. DUE	

RECEIVED BY



**C**



# Community Outreach Goals 11/8/22

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			<input type="checkbox"/>
	Assigned to: <b>Lisa Hughes</b>		<input type="checkbox"/>
<b>Little Lending Library</b>	<b>Display the Lending Library for community. (books, gloves, hats, non-perishable foods, etc.)</b>	<b>12/8/2022</b>	<input type="checkbox"/>
			<input type="checkbox"/>
	Assigned to: <b>Lisa Hughes</b>		<input type="checkbox"/>

**D**

Platinum Group Realty

\*\*\*\*\*

Thursday January 19

Name \_\_\_\_\_ Phone \_\_\_\_\_

Friday January 20

Name Lisa Hughes

Phone 601-384-0099

D

# VI

## REPORTS

- A. Adventist Health (A. Danlovich)
- B. TVHD Outreach Updates (L. Hughes)

**A**

**A. Danlovich**

**B**

**L. Hughes**



# **OUTREACH UPDATED**

## **OCT. 2022**

- \*TVHD staff prepared x-mas stocking for Breakfast with Santa in December. 2022**
- \*We also helped with the Coat Drive for the Salvation Army. TVHD was a drop off location this year**
- \*Caroline sold ticket for Rotary for the Apple Festival Carnival**
- \*I worked w/SA at monthly Commodities the for the community**
- \*Worked with #LoveTehachapi with Clean -Up Tehachapi**
- \*Prepared food bags for the Coats Drive**
- \*Participated in the Halloween Hat Content, at Galley and Gifts**

## **NOV. 2022**

- \*Volunteered with Houchin Blood Bank, TVHD helps, supports and volunteer.**
- \*Worked with #LoveTehachapi service hot food to the community**
- \*Delivery Meals on Wheel with Rotary to seniors**

## **DEC. 2022**

- \*Worked Breakfast with Santa with Rotary and SA**
- \*Dropped off food box and prepared 12-days of X-mas food boxes and delivered to our local seniors**
- \*Worked and serviced holiday food boxes with SA to our community (270 boxes)**