


TEHACHAPI VALLEY HEALTHCARE DISTRICT
FINANCE COMMITTEE MINUTES
April 10, 2024, 12:30pm
116 W E Street
Tehachapi, CA 93561
12:00 PM

Board Members Present: Duane Moats, Lydia Chaney
Staff Present: Peggy Mendiburu, CEO
Transcribed by: Peggy Mendiburu

Approval:  Date: _____

- I. **CALL TO ORDER**
Director Moats called the Finance Committee Meeting to order at 12:40pm
- II. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**
None
- III. **APPROVAL OF MINUTES**
March 13, 2024 minutes approved. **MSA: Mendiburu/Moats**
- IV. **REPORTS**
 - A. **Finance Reports**
 1. Committee reviewed finance report for March 2024. **Action: Add summary of vendor work on checklist. Peggy to inform Lisa.**
 - B. **American Express**
Committee reviewed American Express for March 2024 with no comments.
 - C. **Petty Cash**
Reviewed March 2024 petty cash with no comments.
- V. **OLD BUSINESS**
 - A. **116 West F Street Move**
The move is complete.
 - B. **Diamond IT Contract**
In order to transition to new IT provider, there was cost involved. Estimated cost to Diamond is \$1200
- VI. **NEW BUSINESS**
 - A. **20111 W. Valley Blvd Lessee Status**
Meeting with First Valley Group who provides preventative and general health care. They are interested in one side of the building. Building needs a refresher. Looking at cost for paint and removal of carpet.
 - B. **Golden Hills IT**
See Old Business V.B

C. Community Garden Grant

Peggy with much needed help from Christine Sherrill applied for a grant of approximately 16K for the community garden.

VII. BOARD COMMENTS ON BUSINESS NOT APPEARING ON THE AGENDA
None.

VIII. ADJOURNMENT

Meeting adjourned at 1:15pm